Winnipeg Regional Health Authority | Office régional de la santé de Winnipeg
Caring for Health | À l'écoute de notre santé

COMMUNITY HEALTH SERVICES EQUIPMENT ORDER SCRIPT

WRHA HOME CARE EQUIPMENT FAX: 204 940-2009
Email: WrhaHomecareEquipment@wrha.mb.ca
Contact Home Care Program Consultant for clinical inquiries or consultations: 204-223-3044
***** DO NOT USE FOR ORDERING SUPPLIES *****

Client Surname	
Given Name	
PHIN	
Date of Birth	
Address	
City/Postal Code	
Phone	

IF CLIENT HAS THIRD PARTY FUNDING INDICATE BELOW:
☐ EIA☐ FNIHB☐ WCB☐ MPI☐ VAC☐ Victim's Services☐CFS
☐ Other: _____

REQUESTOR INFORMATION:
Name:_____Email:_____Phone:_____
Community Area/Hospital Name/Work Location: _____

EQUIPMENT TRANSFER INFORMATION: Complete ONLY in situations where equipment has already been provided either through: Stock (Include MDA Serial Number):_____Transfer from another RHA _____
Transfer from another client (PHIN# of Current Client): _____

DELIVERY OR PICK UP OF EQUIPMENT (Standard Delivery Times Will Occur Unless Otherwise Indicated)
Contact to Arrange Delivery (large Equipment Only):_____Phone:_____
☐ **CLIENT/FAMILY WILL PICK UP (1715 St. James Street)** Pick Up Date:_____(DD/MMM/YYYY)
☐ **URGENT DELIVERY NEEDED; PROVIDEREASON:**_____
Equipment Delivery Date Must Be Indicated for All Urgent Requests:_____(DD/MMM/YYYY)

RETURNING EQUIPMENT:

☐ **CLIENT/FAMILY WILL DROP OFF** (NOTE: MOST Equipment can be dropped off at MDA 1715 St. James Street)
☐ **PICK UP REQUIRED**
Contact to arrange retrieval of equipment:
Name:_____ Phone:_____

INSTRUCTIONS FOR DELIVERY/PICK UP INCLUDE:
a) Information from **Safe Visit Plan** if applicable- safety concerns with location, infestations and/or required PPE, pets, or other risks
b) delivery specifics-door access codes, delivery availability, additional contacts to organize delivery, delivery instructions

SAP NUMBER	QUANTITY	EQUIPMENT DESCRIPTION

When applicable:
Hospital Based Case Coordinator ONLY Printed Name: _____
HBCC Email: _____HBCC Phone Number: _____

Contact MDA directly regarding inquiries about delivery and pick up times: **204-945-8611**
Guidelines regarding timelines available on Insite

Equipment Submit